REGISTERED CHARITY NUMBER: 294050

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2020

CONTENTS

Pages 1 – 6	Trustees' Annual Report
Page 7	Independent Examiner's Report
Page 8	Statement of Financial Activities
Page 9	Balance Sheet
Page 10 - 13	Notes to the Accounts

REGISTERED CHARITY NUMBER: 294050

TRUSTEES' ANNUAL REPORT 31 MARCH 2020

The Society's Trustees present their report together with the independently examined accounts for the year ended 31 March 2020.

SOCIETY'S OBJECTS

The principal objects of the Society are the advancement of the Islamic faith and the relief of poverty, i.e. by offering help and assistance to widows and widowers, the elderly, the disabled, the unemployed and the under-privileged generally, in whatever way possible, and by helping to arrange and attend to the burial of any deceased members of the Muslim Community and to assist the bereaved generally.

ORGANISATION

The Society carries out its objectives at the Worthing Islamic Cultural Centre. The Trustees determine the general policy of the running of the Worthing Islamic Cultural Centre. The day to day management of the Worthing Islamic Cultural Centre is delegated to the Imam.

PUBLIC BENEFIT

The current activities of the Society are detailed in the Trustees' Annual Report. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's guidance on public benefit when reviewing the Society's aims and objectives and in planning its future activities. The Society constitutes a public benefit entity as defined by the FRS 102.

POLICY

The policies of the Society are driven by its objectives. Policies also take into account current legislation relating to Charities. The Centre makes its facilities available to the local Muslim community and, in addition, opens its doors to the wider community (i.e. educational visits by local schools, local church groups, local cubs & scouts, etc.).

STATUS AND ADMINISTRATION

The Worthing Islamic Social and Welfare Society is governed by a Constitution adopted by resolution dated 17 November 1985 (as revised and ratified by full membership at AGM 2014) and being registered with the Charities Commission, is required to comply with the Charities Act. Its principal address is Worthing Islamic Cultural Centre, Ivy Arch Road, Worthing, West Sussex. BN14 8BX

FINANCIAL RESULTS

The accounts comply with the Charities Act 2011 and the Statement of Recommended Practice "Accounting and Reporting by Charities" preparing their accounts in accordance with the Financial Reporting Standard (FRS102) applicable in United Kingdom and Republic of Ireland.

The results for the year are set out in the Statement of Financial Activities on page 8.

REGISTERED CHARITY NUMBER: 294050

TRUSTEES' ANNUAL REPORT 31 MARCH 2020

REVIEW OF THE SOCIETY'S YEAR

In the year ended 31 March 2020, the Society received £158,735 (2019: £202,152), in donations, madrasah fees, grants, subscriptions etc., and spent £87,716 (2019: £76,158) leaving an overall surplus of £71,019 (2019: £125,994). During the year the Society successfully fulfilled many of its core objectives, some of which are mentioned below:

- 1) Offered facilities for the five Daily prayers, Friday prayers and the two Eid prayers.
- 2) Made arrangements for Ramadhan, i.e. Taraweeh prayers, Iftar, Iktikaf, etc.
- 3) Distributed donations of £18,491 (2019: £16,446) to the poor and needy and to other institutions with similar objectives.
- 4) Organised Quran reading and Islamic knowledge classes for children.
- 5) Organised Islamic study circles and courses for adults.
- 6) Organised Islamic knowledge programmes for Muslims and non-Muslims.
- 7) Organised age appropriate sessions for teenage boys and teenage girls.
- 8) Organised 'Ladies Only' Islamic knowledge programmes.
- 9) Visited the sick at their homes and in hospitals.
- 10) Performed marriage ceremonies and provided marriage and divorce counseling.
- 11) Performed funeral services i.e. washing, burial and prayers, and comforted the bereaved.
- 12) Hosted and made visits to various schools to deliver presentations on Islam.
- 13) Took part in the national "visit my mosque day" event.
- 14) Held an Islamic Awareness day at the town hall.

Several other significant events also took place during the year, as follows:

- The children's Madrassa continues to flourish under the dedicated leadership of Imam Idris Nawab with the help of the teachers and several volunteers. A total of 98 (2019: 135) children are now on the Madrassa register and an average of 83 (2019: 98) regularly attend.
- 2. In addition to the daily Quran and Islamic Study classes, the following events took place:
 - a. Quran completion and awards presentation evening.
 - b. Parents' evening organised to discuss children's progress.
 - c. Individual student progress reports sent out to parents.
 - d. Completed the Tasheel Series of books for each year group.
 - e. Temporarily held Saturday Morning Islamiyyat classes to ensure Tasheel books were completed on time.
 - f. Teachers recruited to help and support Imam Idris with the children's classes.
 - g. Eid celebration organised for the children.
- 3. Quran and Islamic Knowledge sessions for sisters took place throughout the year, thanks to the hard work put in by several sisters. These sessions have been going on for several years now.
- 4. The maintenance of an on-line document repository for the secure archiving of all Society related documents.

REGISTERED CHARITY NUMBER: 294050

TRUSTEES' ANNUAL REPORT 31 MARCH 2020

REVIEW OF THE SOCIETY'S YEAR (continued)

- 5. The internet domain names www.worthingmasjid.co.uk and www.worthingmasjid.com continued to be formally reserved by the centre. The new Masjid website continues to offer many facilities including:
 - a. Real-time display of Jama'at times throughout the year
 - b. Information about forthcoming events and talks at the centre.
 - c. Downloadable prayer timetables for the year.
 - d. Downloadable online documents such as the constitution and gift aid/bankers order forms, visitor guidelines and timetables.
 - e. 'How to Find Us', 'About us' and 'Services' sections.
- 6. The commemoration of the 24th anniversary of the Srebrenica genocide organised by the Worthing Islamic Society in collaboration with Remembering Srebrenica and the Worthing Mayor.
- 7. Successfully organised the Eid-ul-Fitr and Eid-ul-Adha congregational prayers in the park, ensuring that the Sunnah of offering Eid Salah outdoors are observed and made available to the Worthing Muslim community.
- 8. Throughout the year we welcomed various local community/religious groups, schools, scouts and cubs etc to the Masjid. The Imam also visited local schools to give talks on Islam. He has also been invited and now sits on the Board of "SACRE"; which is the body responsible for religious education for schools in Sussex.
- 9. As can be seen in the Accounts, this year the Masjid claimed back income tax on gift aid donations totalling £6,810 (2019: £5,246).
- 10. A key fob and door entry procedure is kept in operation, thereby improving Masjid security whilst at the same time allowing freer use of the Masjid facilities.
- 11. Charitable collections were made throughout the year, including for donations made to:
 - a. Human Relief Foundation
 - b. Human Appeal International
 - c. Muntada Aid
 - d. Deen Relief
 - e. Ummah Welfare Trust, and
 - f. Various Masaajids and Madrassas.

REGISTERED CHARITY NUMBER: 294050

TRUSTEES' ANNUAL REPORT 31 MARCH 2020

RESERVES POLICY

Unrestricted funds at 31 March 2020 were £377,537 (2019: £357,025) of which £297,745 (2019: £301,089) was invested in tangible fixed assets for use by the Society. The Society therefore had a surplus of free reserves at 31 March 2020 of £79,792 (2019: £55,936), mainly represented by cash at bank and in-hand and debtors and prepayments.

The Trustees have determined that the priorities for the coming year are:

- a. To remain at the forefront in the provision of Islamic education in Worthing and the surrounding areas.
- b. To continue providing support to the local Muslim community and related Islamic organizations.
- c. To continue the propagation of Islamic Awareness to the Non-Muslim community of Worthing and the surrounding areas.

The trustees are aware that the level of the Society's financial reserves must be maintained which means that various fund-raising efforts will have to be organized to ensure the required finance are available to meet the objectives above.

RISK MANAGEMENT

The Trustees continue to keep the Society's activities under review, particularly in relation to major risks that may arise from time to time, and to monitor the effectiveness of the systems of internal controls and other viable means, including insurance cover where appropriate, by which those risks already identified by the Trustees can be best mitigated.

SOCIETY'S TRUSTEES

The Trustees who served during the year to 31 March 2020, and (except for those who have resigned) are still serving at the date of signing this report, were:

Ali Abdul Rahman Chairman

Aksar Uddin Sikder Deputy Chairman

Liton Chowdhury Treasurer

Fokar Uddin Ahmed Assistant Treasurer

Imran Hafeez Secretary

Nadeem Khan Assistant Secretary

Sarmad Jamal Sultan Ahmed Abdullah Mokul Yakoub Purches Abdul Khahar

Mamounur Sheikh Rahman

Raza Khan

Shaheenur Rahman

Election to the Society's Board of Trustees is for a period of two years, at which time all shall stand down. Election shall be by ballot of all the full members present at the Annual General Meeting.

REGISTERED CHARITY NUMBER: 294050

TRUSTEES' ANNUAL REPORT 31 MARCH 2020

SOCIETY'S CUSTODIAN TRUSTEES

The current Custodian Trustees for the Society are:

- [1] Abdul Hadi Khabbazeh; [2] Abdul Fatah Fansa; [3] Khalid Hasan; [4] Jamal Ahmed Khan; and
- [5] Aksar Uddin Sikder

The Register of Custodian Trustees, which according to the Society's constitution must be reviewed every five years, was last reviewed at the Monthly Executive Committee Meeting held on 13 January 2019. The next review must therefore be done before 13 January 2024.

SOCIETY'S MAIN AGENTS AND ADVISORS

Bankers:	HSBC Bank plc,16 Goring Road, Worthing, West Sussex. BN12 4AW
Solicitors:	Rosemary Hensby, 20 Mulberry Lane, Goring- by-Sea, West Sussex, BN12 4NS
Honorary Independent Examiner:	Forhad Monsur, MAAT ACCA, No. 5 Station Parade, Tarring Road, Worthing. BN11 4SS

TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the annual report and accounts in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the society and of the incoming resources and application of resources of the Society for that year. In preparing those accounts, the trustees are required to: -

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the society will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the society and to enable them to ensure that accounts comply with Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations 2008 and the charity's governing document. They are also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

REGISTERED CHARITY NUMBER: 294050

TRUSTEES' ANNUAL REPORT 31 MARCH 2020

THE IMPACT OF THE COVID-19 PANDEMIC

On the 23rd March 2020, just a week before the end of this Financial Account year, strict Covid-19 lockdown rules were announced for the entire United Kingdom. A day before, in anticipation of the announcement the doors of the Centre were closed to the general public and all public worship was suspended. The teaching staff and the Assistant Imam were placed on Furlough. The Principal Imam was kept on the payroll as he was instructed to publicly broadcast and establish the prayers in accordance with the requirements of our faith. He also kept in regular contact with the vulnerable members of our society and held online classes for the Madrasah children. At the time of writing this Report (March 2021), the Centre is still only partially open and the staff continue to teach online and retain regular contact with all our members.

INDEPENDENT EXAMINER

At the last Annual General Meeting, Forhad Monsur MAAT, ACCA, was appointed as the Society's Honorary Independent Examiner.

Signed for and on behalf	of the Society's Trustees by:	
Ali Abdul Rahman	Imran Hafeez	Liton Chowdhury
Chairman	Secretary	Treasurer

Date: 15 March 2021

REGISTERED CHARITY NUMBER: 294050

Independent Examiner's Report to the Trustees of 'Worthing Islamic Social and Welfare Society'

I report to the Society's Trustees on my examination of the accounts of the 'Worthing Islamic Social and Welfare Society' for the year ended 31 March 2020, which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner:

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement:

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 130 of the 2011 Charities
 Act;
 - the accounts do not accord with such records:
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements, or are not consistent with the Charities SORP (FRS102)

Mr. Forhad Monsur MAAT, ACCA Honorary Independent Examiner

Date: 16 March 2021

REGISTERED CHARITY NUMBER: 294050 WORTHING ISLAMIC SOCIAL AND WELFARE SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES

(including income and expenditure account) FOR THE YEAR ENDED 31 MARCH 2020

	Notes	Restricted £	Unrestricted £	Total 31.3.20	Total 31.3.19 £
Income from:					
Donations received	2	56,019	47,992	104,011	162,517
Investment Income(Rental income)			12,000	12,000	5,000
Subscriptions			1,850	1,850	1,650
Income tax refund			6,810	6,810	5,246
Madrassah fees			23,240	23,240	22,980
Home receivers			4,810	4,810	
Zakat, Fitrah and Sadaqa	7	6,014		6,014	4,759
Total income		62,033	96,702	158,735	202,152
Expenditure:					
Expenditure on charitable activities:					
Wages and salaries	9		26,298	26,298	18,078
Rent			13,200	13,200	13,200
General and water rates			3,489	3,489	3,638
Building insurances			1,510	1,510	1,416
Light and heat			3,100	3,100	3,406
Repairs and renewals			4,925	4,925	590
Cleaning			1,331	1,331	1,066
Postage and stationery		6.014	1,273	1,273	1,271
Donations made		6,014	12,477 797	18,491 797	16,446 807
Telephone Islamic books			93 4	934	1,444
Payroll services			305	305	240
Accountancy			500	500	240
Charity dinner expenses			-	500	6,812
Home receivers			2,057	2,057	0,012
Sundry expenses			5,712	5,712	4,931
Depreciation - building			1,651	1,651	1,651
Depreciation - equipment			2,143	2,143	662
Total expenditure		6,014	81,702	87,716	76,158
Net income/(expenditure) and net					
movements in funds for the year		56,019	15,000	71,019	125,994
Transfer of funds		(5,512)	5,512		
Reconciliation of funds: Total funds brought forward		193,148	357,025	550,173	424,179
Total funds carried forward		243,655	377,537	621,192	550,173
Total failed carried for Ward		2 13,033	3,7,337	- 021,132	330,173

WORTHING ISLAMIC SOCIAL AND WELFARE SOCIETY BALANCE SHEET AS AT 31 MARCH 2020

	Notes	31/03/2020		31/03/2019	
	£	£	£	£	
FIXED ASSETS	_		207.745		204 000
Tangible Fixed Assets	3 4		297,745		301,089
Investment Property	4		<u>276,943</u> 574,688		<u>276,943</u> 578,032
			377,000		370,032
CURRENT ASSETS					
Debtors and prepayments	5	8,691		8,944	
Cash at bank		52 , 443		55 , 453	
Cash in hand		2,797		<u>170</u>	
		63,931		64,567	
LESS: CURRENT LIABILITIES		17 407		00.406	
Creditors and accruals	6	<u>17,427</u>		<u>92,426</u>	
		17,427		<u>92,426</u>	
NET CURRENT ASSETS/ (LIABILITI	FS)		<u>46,504</u>		(27,859)
1121 CONNECT ASSETS, (22AS12111			621,192		<u>550,173</u>
			3==,===		<u> </u>
Financed by:-					
ACCUMULATED FUND (Page 8)					
Unrestricted fund			377,537		357,025
Restricted fund	8		243,655		<u>193,148</u>
			<u>621,192</u>		<u>550,173</u>
Approved by the Society's Trustees					
Approved by the Society's Trustees					
Ali Abdul Rahman (Chairman)					
Income Uniform (Computer A					
Imran Hafeez (Secretary)					
Liton Chowdhury (Treasurer)					
, , ,					

NOTES TO THE ACCOUNTS - 31 MARCH 2020

1. ACCOUNTING POLICIES

1.1 Basis of Accounting

The financial statement have been prepared on an accruals basis under the historical cost covention, and in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with Financial Reporting Standard (FRS 102) applicable in the UK and Republic of Ireland and the Charities Act 2011. The trustees consider there to be no material uncertainties about the Charity's ability to continue as a going concern. The accounts are prepared in sterling rounded to the nearest \pounds .

1.2 Depreciation

Depreciation is calculated to write down the cost less estimated residual value of all tangible fixed assets, other than freehold land, over the period of their expected useful lives. The depreciation rates applied are as follows:

Freehold Buildings 2% per year on a straight line basis Equipment 33% per year on a straight line basis

1.3 Fixed assets

All tangible fixed assets costing more than £250 are capitalised and carried in the balance sheet at historical cost.

Donated assets are capitalised at a reasonable estimate of their value to the Society.

1.4 Fund structure

Unrestricted funds are available for use at the discretion of the trustess in furtherance of the general objectives of the charity. Restricted funds are subjected to restrictions on the expenditure imposed by the donors. Whilst some donations are received mainly for specific programmes run during the year, the trustees consider that these are unrestricted.

1.5 Income recognition

All income are included in the statement of financial activities as soon as (a) the charity is entitled to the income and (b) the amount can be quantified with reasonable accuracy.

1.6 Expenditure recognition

Expenditure is recognised on an accruals basis as a liability is incurred.

2. DONATIONS RECEIVED

Included in the donations received figure of £104,011 (2019: £162,517) are receipts totalling £17,841 (2019: £15,652) from Friday Collections, £12,477 (2019: £11,687) from Charities Collections and £5,790 (2019: £6,860) from General Donations.

NOTES TO THE ACCOUNTS - 31 MARCH 2020

3. FIXED ASSETS

	Land	Buildings	Equipment	Total
COSTS				
As at 31.3.19	50,000	270,856	24,482	345,338
Additions	-	_	450	450
Disposals	-	-		-
As at 31.3.20	50,000	270,856	24,932	345,788
DEPRECIATION				
As at 31.3.19	-	25,266	18,983	44,249
Charge for year	-	1,651	2,143	3,794
On disposal				
As at 31.3.20	-	26,917	21,126	48,043
NET BOOK VALUE				
As at 31.3.20	50,000	243,939	3,806	297,745
As at 31.3.19	50,000	245,590	5,499	301,089

4 Investment Property

Investment Property	
	Land & Building
Cost	
As at 31.3.19	276,943
Additions	
Disposal	
As at 31.3.20	276,943
Fair value gain(loss)	
As at 31.3.19	0
As at 31.3.20	0
Fair Value	
As at 31.3.20	276,943
As at 3103.19	276,943

5. DEBTORS AND PREPAYMENTS

	<u>2020</u>	2019 <u>£</u>
Rates Home receivers	1,881 0	1,811 0
Prepaid house purchase cost Gift aid tax repayment	0 <u>6,810</u> <u>8,691</u>	0 <u>7,133</u> 8,944

6. CREDITORS AND ACCRUALS

	2020	2019
	<u>£</u>	<u>£</u>
Interest-free loan	15,000	91,000
Water rates	430	553
Refuse collection	0	192
PAYE & NIC	197	81
Payroll services fee	0	60
Accountancy	500	500
Donations payable	1,300	40
	17,427	92,426

NOTES TO THE ACCOUNTS - 31 MARCH 2020

7. ANALYSIS OF NET ASSETS BETWEEN FUNDS

		Unrestricted Funds	Restricted Funds	Total 31.3.2020	Total 31.3.2019
Fixed Assets Current Assets		297,745 79,792	276,943 (33,288)	574,688 46,504	578,032 (27,859)
Total net assets		377,537	243,655	621,192	550,173
8. RESTRICTED FUNDS	<i>Balance at</i> 1.4.2019	Incoming resources	Resources expended & transfers	<i>Balance at</i> <i>31.3.2020</i>	<i>Balance at</i> 31.3.2019
Building Fund Janazah Facilities Fund Zakat, Fitrah and Sadaqa	184,312 8,836 - 193,148	55,769 250 6,014 62,033	(5,512) (6,014) (11,526)	240,081 3,574 - 243,655	184,312 8,836 - 193,148

The Building Fund totalling £240,081 were received with a restriction imposed by the donors that these monies should only be used for future building development projects.

Zakat and Fitrah Funds are a form of specific charitable giving regulated in accordance with the tenets of the Holy Quran, to be solely used for the relief of poverty and financial hardship of Muslims wherever they may be.

The Janazah Facilities Fund totalling £9,086 were received with a restriction imposed by the donors that these monies should only be used solely for future janazah facilities project.£5512 was used up to purchase a janazah table leaving a balance at the yearend of £3574

NOTES TO THE ACCOUNTS - 31 MARCH 2020

9. EMPLOYEES

Number of employees

The average monthly number of employees during the year was 3 (2019: 3).

Employment costs

Limployment costs	£	<u>2020</u>	2019 <u>£</u>
Salaries		26,298	18,078
	<u> </u>	26,298	18,078

There were no employees with annual emoluments of £60,000 or more.

10. TRUSTEES

None of the trustees (or any persons connected with them) received any remuneration during the year and none of them were reimbursed any expenses.