



### **Madrasah Discipline Policy**

There are times when pupils are in breach of Madrasah rules. The following is a list of sanctions that will be applied by the Madrasah.

#### **Discipline Procedure**

- Parents are expected to support this policy. Parents will be notified by letter if pupils fail to follow the rules as well as the sanctions that will be applied.
- If pupils continue to misbehave, they will be referred to the Head Teacher who may deal with the referral in one of several ways.

#### **Detention**

- Parents will be given at least 24 hours' written notice of a detention, so that arrangements can be made for transport or childcare.
- The notice will tell you why the detention has been given and how long your child will have to stay at Madrasah.
- If your child fails to attend without a reasonable excuse, the Head Teacher may apply a more severe sanction.
- Detentions will always take place on a Thursday after Madrasah and will last between 20 minutes to a maximum of one hour.
- If you object to the detention, you may explain your situation to the Head Teacher. He may reconsider giving the detention in exceptional circumstances.

#### **Expulsion**

The Madrasah reserves the right to expel a pupil permanently from the Madrasah if his or her misbehavior is so serious, that permanent exclusion is the only way to avoid serious harm to the education or welfare of other pupils. This will only take place in extreme circumstances where the Madrasah has exhausted all possible means to discipline the child.

#### **Before a decision is taken to expel a child, the following requirements must have been met.**

- The Head Teacher has fully investigated and concludes beyond any reasonable doubt that the pupil did what has been alleged
- The pupil is given an opportunity to state his or her version of what happened and to explain his or her behaviour.
- The parents are given an opportunity to make representations to the Head Teacher or the Madrasah Committee.
- The Masjid Committee has been informed, and having reviewed a report on the case satisfy themselves that expulsion is the appropriate sanction to be applied in the interests of the Madrasah as a whole.



**Temporary Expulsion (Suspension)**

- The Head Teacher may, at his discretion, require that a pupil be temporarily removed from the Madrasah and kept at home.
- Temporary suspension will last no longer than TWO DAYS.
- It will only be imposed if it is important that the pupil in question should be removed from the Madrasah to allow tempers to cool or to allow time for an allegation of serious misconduct to be investigated.
- No child is to be sent home until his or her parent has been informed and suitable arrangements have been made for his or her collection.
- The Masjid Committee must be informed as soon as possible by telephone or in person of the temporary suspension and the reasons for it.